

COUNTY COURT OF MADISON COUNTY

STACI B. O'NEAL
County Judge
P. O. Box 1626
Canton, Mississippi 39046



Telephone: 601-855-5626
601-352-2049
Facsimile: 601-855-5706

January 19, 2023

Madison County Board of Supervisors

Re: OJJDP Conference training

Dear Members of the Board:

The Madison County Juvenile Drug Treatment Court received grant funds from the Office of Juvenile Justice and Delinquency Program which was previously acknowledged by this Board. As part of that grant, there is a mandatory training that our staff must attend. The travel expenses will be completely covered by the grant. I am asking that you provide consent to this expense as it will only utilize grant funds which were, in part, granted for this purpose. The training is scheduled for April 2-5, 2022 in Minneapolis, MN.

The expected expenses are as follows:

1. Airline flights through American Airlines for the following: Amy Nisbett, Ashley Alexander, Avis Stringer, John Barnts, Lance Felton, Lindsey Herr, Josh Coe, Staci O'Neal, and Steven Ross. The Flight is currently \$520.00 for a round trip departing on April 2nd with return flight on the evening of April 5th. We would ask that the County book these at the then current price as soon as possible to ensure that this cost does not significantly change. Amy Nisbett will provide detailed flight numbers prior to booking.
2. Accommodation for three (3) nights during the conference. (April 2-April 5) This booking must be made electronically. Amy Nisbett will give Kesha specific details about which hotel to book that will be most convenient.
3. The appropriate per diem rate for 4 days for each staff member mentioned above.
4. Public transport allowance at \$30.00 per person per day.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Staci O'Neal".

Staci B. O'Neal